**归档文件移交目录**

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| 序号 | 文件题名 | 日期 | 页数 | 密级 | 保管期限 | 备注 |
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| 移交单位： 接收单位：  移交经手人： 接收人：  部门领导： 监收人：  年 月 日 | | | | | | |